



**Community Health
Partnership Services**

TPA AFH ERA/835 Enrollment Guide

This guide explains how Adult Family Homes can sign up for Electronic Remittance Advice (ERA) also known as 835 transactions. Electronic Remittance Advice (ERA) is the digital version of the payment statement (Explanation of Payment/EOP) that the MCO or HCA sends after they finish processing your claim.

Click the link for the topic you would like to view:

[Logging in](#)

[ERA \(835\) Enrollment in the CHPS Portal](#)

[ERA \(835\) Enrollment with the MCOs/HCA](#)

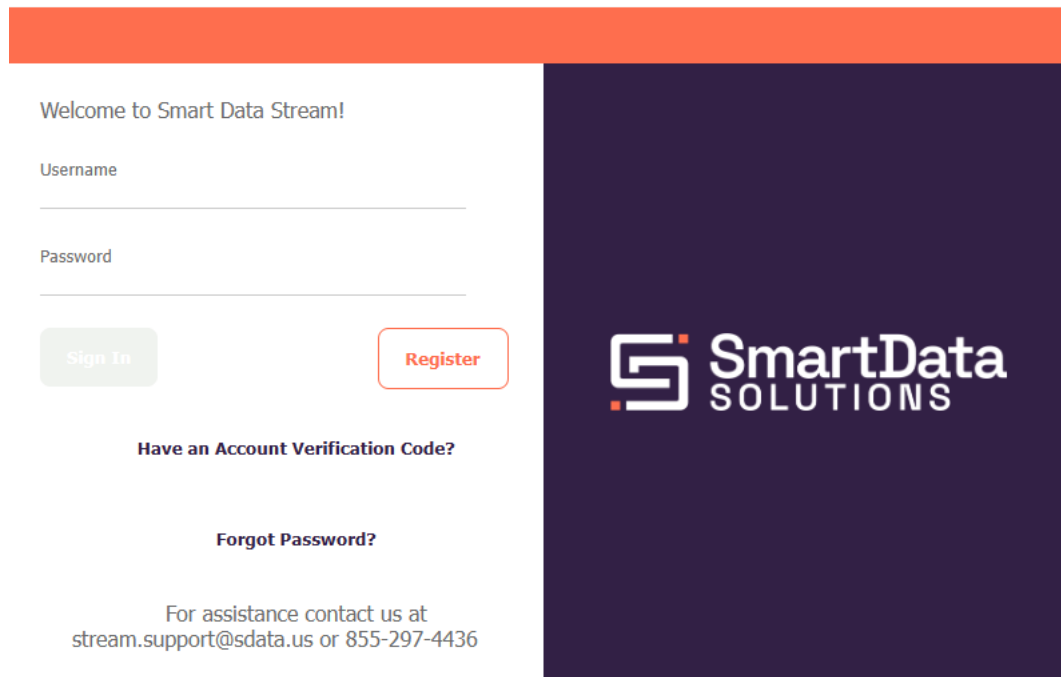
- [Community Health Plan of Washington \(CHPW\)](#)
- [Coordinated Care of Washington \(CCW\)](#)
- [Molina](#)
- [United Healthcare \(UHC\)](#)
- [Wellpoint](#)
- [Washington State Health Care Authority \(HCA\)](#)

[Viewing the ERA in the CHPS Portal](#)

[Help](#)

Logging In

Once you have created an account, log in here: [CHPS Portal Login](#). The CHPS TPA Clearinghouse is powered by SDS (Smart Data Solutions/Smart Data Stream). Enter your username and password:



Welcome to Smart Data Stream!

Username

Password

[Sign In](#) [Register](#)

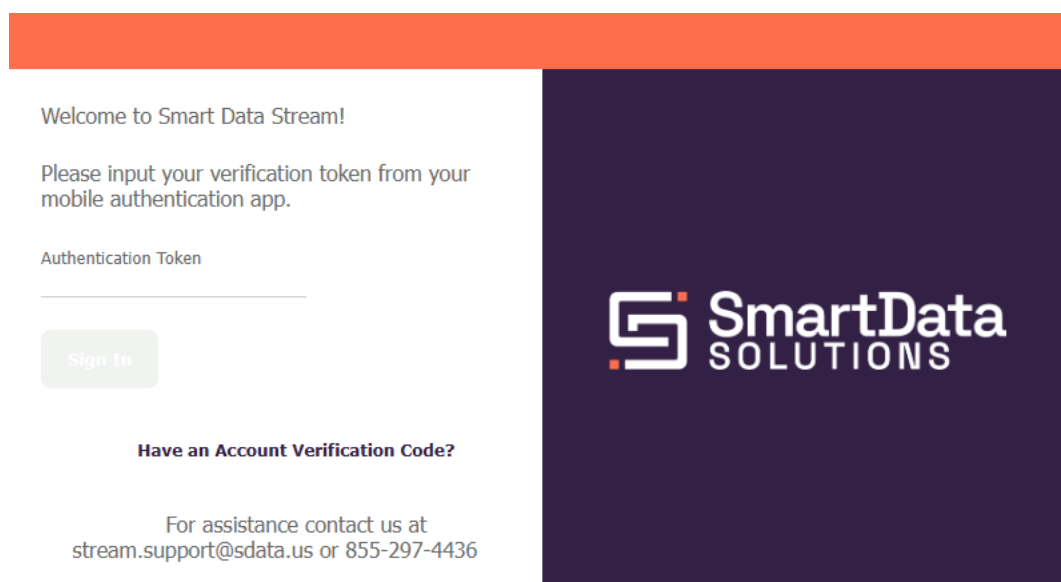
Have an Account Verification Code?

Forgot Password?

For assistance contact us at
stream.support@sdata.us or 855-297-4436

SmartData SOLUTIONS

Enter the authentication token from your mobile authentication app or email, whichever you selected at enrollment:



Welcome to Smart Data Stream!

Please input your verification token from your mobile authentication app.

Authentication Token

[Sign In](#)

Have an Account Verification Code?

For assistance contact us at
stream.support@sdata.us or 855-297-4436

SmartData SOLUTIONS

ERA (835) Enrollment in the CHPS Portal

This step is completed to receive the file in the CHPS system. The ERA enrollment is found on the Home page when logging into the CHPS Portal:

ERA (835) Enrollment

1) Continue Enrollment [Start Enrollment](#)

2) *Final Validation*

3) *Enrollment Complete*

To begin, click on Start Enrollment.

Complete the form (all fields with a red asterisk * are required)

Profile

Profile Nickname

Enter Nickname (optional)

Provider Information

* Name

Enter business name as listed
on your W-9

Doing Business As (DBA)

* Address Line 1

Address Line 2

* City

* State

* ZIP

Provider Identifiers Information

* Tax Identification Number (TIN) ⓘ

Enter TIN

* Verify TIN:

Re-enter TIN

National Provider Identifier (NPI)

Enter NPI
(begins with a 1 or 2)

Verify NPI:

Re-enter NPI
(begins with a 1 or 2)

Auto-Populate Name/Address/Contact From NPPES

[Don't have an NPI? Click here.](#) **If you have an API that begins with 5, click on the link to enter the API**

Trading Partner ID ⓘ

Enter your Alternate Provider ID, such as UMPI.

Alternate Provider ID ⓘ

Enter API

Verify Alternate Provider ID

Enter API

Provider Contact Information

* Last Name

* First Name

* Contact Phone

* Contact Email

ERA Enrollment

- ☐ No - I would not like to receive ERAs
- ☒ Yes - I would like to receive ERAs for these payers.

Payer Selection

[Select individual payers](#)

Click the link [Select individual payers](#) and choose the Managed Care Organizations that you are billing (see table below).

Payer Name	Payer ID
All Zelis (this includes Coordinated Care and Wellpoint)	PAYPLUS
CHPW	CHPWA
Molina	38336
UHC	87726
Washington HCA	77045

Payer Selection

Select individual payers

Payer Name	Payer ID	Clearinghouse Name	Actions
Community Health Plan of WA	CHPWA	SDS Enrollment Portal	Apply All
Washington HCA	77045	SDS Enrollment Portal	Apply All
Molina Healthcare of Washington	38336	SDS Enrollment Portal	Apply All
ALL ZELIS	PAYPLUS	SDS Enrollment Portal	Apply All
United Health Care	87726	SDS Enrollment Portal	Apply All

Once all the fields have been completed, click on Submit

Submission Information

Reason for SUBMISSION ⓘ

- ☒ New Enrollment
- ☐ Change Enrollment
- ☐ Cancel Enrollment

Authorized Signature

* Signature ⓘ

 * Requested ERA Effective Date ⓘ

Submission Date

2026-07-07

 Select the next available date as ERA Effective Date

Submit

ERA (835) Enrollment with the MCOs/HCA

This step is completed to request that the file be sent to the CHPS system. Please review and complete the required steps for each payer that you would like to receive ERA (835) files from.

Community Health Plan of Washington (CHPW)

- No additional action is required for receiving ERA from CHPW. You only need to complete the steps to [enroll in the CHPS portal](#).

Coordinated Care of Washington (CCW)

- Register with [payspan](#). Click [here](#) for comprehensive instructions.
- Request a registration code by clicking on [Need a registration code?](#) and completing the form.
-

New Enrollment

☒ Get Started ☐ Personal Info ☐ Payment Preference ☐ Account Setup ☐ Verify Your Information

Welcome to Payspan, where we are empowering the healthcare economy. Payspan offers a solution that delivers electronic payments (ACH), electronic remittance advices (ERAs), analytics, and much more. This solution gives Providers access to remittance and claim details online, and straightforward reconciliation of payments to reduce costs and improve cash flow.

Reg Code

☐ I'm not a robot



- [Support](#)
- [Already Registered?](#)
- [Need a registration code?](#)

Start Registration

- To request assistance registering or setting up ERA, contact 877-331-7154 or providersupport@payspanhealth.com.

Molina

- Sign up with [ECHO Health](#) (if you have already signed up you can [log in](#) to your existing account). Click [here](#) for comprehensive instructions.
- Click [here](#) for written instructions (See Section 8 for ERA Clearinghouse Information). Enter the following:
 - Clearinghouse Name: **SDS**
 - Clearinghouse Contact Name: **CHPS AFH Claims & Billing**
 - Clearinghouse Telephone Number: **800-709-9901**
 - Clearinghouse Email Address: chps_tpa_ta@chpw.org
- To request assistance registering or setting up ERA, contact ECHO at 440-835-3511 or edi@echohealthinc.com.

United Healthcare (UHC)

- Complete the [UHC Enrollment Spreadsheet](#) and send to krekowski@sdata.us and cc: chps_tpa_ta@chpw.org.

Wellpoint

- Use Availity to register and manage ERA account changes with these easy steps:
 - Log in to [Availity](#)
 - Select **My Providers > Enrollment Center > ERA Enrollment**
- If you have any questions, please contact Availity Client Services at 800-AVAILITY (800-282-4548) Monday to Friday 8 a.m. to 8 p.m. (EST).

Washington State Health Care Authority (HCA)

- Complete the HCA Billing Agent Clearinghouse (BACH) Setup.
- Follow the step-by-step instructions from HCA by clicking [here](#) for the Billing Agent Clearinghouse setup guide.

- Use this ID as the domain: **2347435**
- Select the following transactions:
 - 271 Eligibility Response
 - 277 Claim Status Response
 - 277U Unsolicited Claims Status Response
 - 835 Healthcare Claim Payment Advice

Viewing the ERA in the CHPS Portal

In the CHPS portal, navigate to the Remits tab.



Community Health Partnership Services

[Home](#)[Claims](#)[Remits](#)[Eligibility](#)[Account Management](#)[Help](#)

Once in Remits, click on Payments to view payments and Remits to review the remittance advice.

Remits

View and manage remits from the past 90 days. Upload a new remit, view remit files , or manage your enrollments by using the button(s) below. Use the search box to search for specific remits or use the filters to view remits for specific Payers and/or Patients.

By clicking the Download Report link under Payments, you can download a payment report that is restricted to your filtered search results. If no filters are selected, the report will download the payment information from the last 30 days.

[Payments](#)[Remits](#)

Help

If you need assistance or have any questions, please reach out to our team at chps_tpa_ta@chpw.org or 800-709-9901.